



Cornell University

Elizabeth Garrett
President

September 2, 2015

Mr. Matthew Battaglia
Chair, Executive Committee
University Assembly
109 Day Hall
Cornell University
Ithaca, NY 14853

Dear Matthew,

I am pleased to recommend Jody Kunk-Czaplicki be appointed as Interim Judicial Administrator effective September 1, 2015 and continuing until I have identified a successor for the Judicial Administrator role. I seek the concurrence of the University Assembly on this interim appointment. Please accept my apologies for my delay in seeking the University Assembly's concurrence for this appointment as I am still becoming familiar with the Assemblies' processes.

Jody has served as the Associate Judicial Administrator for seven years at Cornell. We are fortunate that she is willing to serve in this interim position and grateful for her experience that will help guide her in this role. We look forward to Jody's leadership as she serves in this interim position.

I look forward to hearing from you.

Sincerely,

Elizabeth Garrett
President

Cc: Ryan Lombardi
Mary Opperman
Debbie Philip