



Cornell University
Student Assembly
Finance Commission

520 Willard Straight Hall
Ithaca, NY 14853

p. 607.255.9610
f. 607.255.1116
e. safc@cornell.edu
w. <http://assembly.cornell.edu/SAFC/Home>

SAFC Spring 2014 Calendar and Deadlines

January 15 Wednesday	Budget application available	8:00 am	Online
February 3 Monday	Electronic Budget Help Session	5:00 – 6:00 pm	B30A Mann
February 4 Tuesday	Electronic Budget Help Session	5:00 – 6:00 pm	Upson Computer Lab
February 6 Thursday	Commissioner Office Hours	10:00 am– 4:00 pm	WSH Loft 1
February 6 Thursday	Semester budget application due	4:00 pm	Online
February 7 Friday	Supporting documents due	4:00 pm	520 Willard Straight
February 14 Friday	Preliminary determinations released	4:00 pm	Online
February 19 Wednesday	Deadline to sign up for hearings	4:00 pm	520 Willard Straight
February 20 Thursday	Budget Hearings	5:00 – 8:00 pm	Int'l Lounge & Loft III
February 26 Wednesday	Allocations released by e-mail		
April 11 Friday	Special requests due	4:00 pm	520 Willard Straight
	Special projects, category transfers, and special cancellations		
	Direct payment authorization for durable goods and publications		
May 9 Friday	Payment requests due	4:00 pm	520 Willard Straight

Important note for presidents or treasurers:

Submit completed financial reimbursement or payment forms within 30 days of expenditure.
A payment takes 3-4 weeks to process and incomplete information will result in a delay of payment.