



Cornell University Student Assembly

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Dear leaders of registered student organizations,

I am pleased to inform you that application materials for the 2010-2012 Student Activity Fee (SAF) by-line funding process are now available. You may obtain materials online at the following address:

<http://assembly.cornell.edu/SAAppropriations/SAFApplication>

The Student Assembly hopes to make the Student Activity Fee setting process for 2010-2012 an easy and efficient process for all involved.

To be eligible for funding, your group must:

- register with the Student Activities Office (SAO);
- serve and benefit the entire undergraduate Cornell community;
- be student-directed and student-led;
- allow all students equal access to services and/or participation;
- possess a University operating account with internally controlled funds;
- have a Cornell-employed advisor with oversight of operating account;
- be previously funded by SAFC, Student Assembly, or University department/unit for at least 2 semesters;
- request as part of your annual operating budget at least \$0.50 per student per year from the Student Activity Fee; and
- if your group does not currently receive direct funding from the SAF, present a petition of 1500 registered undergraduates with your application.

Completed applications for by-line funding will be due by 12:00pm, Monday, April 27, in 109 Day Hall. The Student Assembly Appropriations Committee will set up a schedule early in September to meet with each group.

If you have any questions, please contact me at sa-vpfinance@assembly.cornell.edu, or stop by the Office of the Assemblies, 109 Day Hall.

Thank you,

Greg Mezey
Vice President for Finance, Student Assembly

cc: Current SAF recipients, Registered Student Organizations, Student Assembly members