



**Cornell University
Student Assembly**

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2014 - 2016 Undergraduate SAF Application Form

Checklist for Application

	Applicant	Office
Preliminary Items Due 4pm, April 25, 2013		
Eligibility Checklist (reverse side)	<u> <i>22</i> </u>	<input type="checkbox"/>
Dollar request per student per year	\$ <u> <i>2</i> </u>	<input type="checkbox"/>
Petition signatures (if new applicant)	_____	<input type="checkbox"/>
Final Attachments Due 4pm, September 13, 2013		
Constitution, Charter, Bylaws	_____	<input type="checkbox"/>
Mission Statement (1 pages)	_____	<input type="checkbox"/>
Group Profile (3 pages)	_____	<input type="checkbox"/>
<ul style="list-style-type: none"> ● Officers ● Number of Members ● History ● Activities, Programming, Events in Current Cycle 		<input type="checkbox"/>
Summary of request (2 pages)	_____	<input type="checkbox"/>
10-13 Financial Statements	_____	<input type="checkbox"/>
13-16 Projections	_____	<input type="checkbox"/>
Office Use Only		
Received by:	<u> <i>DE</i> </u>	
Date Received:	<u> <i>4/25/13</i> </u>	
Sigs Checked:	_____	

Applicant Organization/Program Name: North Campus Program Council

Primary Contact
Name: Chris Zheng
Address: 110 Dryden Road
Apt. 1C
Phone: 267 987 3123 Email: czz3

Secondary Contact
Name: Joan Bouquet
Address: 10444 Low Rise 10,
Ithaca, NY 14853
Phone: 321 427 1932 Email: jhb242@cornell.edu

A representative must certify that the documents provided in this application are accurate, represent best information available to the organization at this time, and are suitable for public distribution. The documents provided constitute the organization's application for undergraduate byline funding for the 2014-2015 and 2015-2016 fiscal years. The Student Assembly will review the applications in the fall semester of 2013. **Organizations may not submit preliminary applications after 4pm on Monday, April 25, 2013 or amend final submissions after 4pm, Friday, September 13, 2013.**

Representative: Denice Cassaro Denice Cassaro 4/25/13
(print name) (signature) (date)

Student Assembly Byline Funding Eligibility Checklist

To be eligible for consideration for byline funding, the applicant must meet the following criteria:

Applicant Initials Staff Use Only

Required for All Applicants

Directly and primarily serves/benefits the entire undergraduate Cornell community

Allows all students equal access to services and/or participation

Requests minimum of \$0.50 per student per year and number of cents requested is divisible by two

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Required for Applicants Who Are Not Currently Receiving Byline Funding

If applicant is not currently receiving byline funding, has collected petitions with 1,500 distinct signatures of registered Cornell undergraduate students

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May Be Waived By Student Assembly with Approval of University President

Is registered with the Student Activities Office

Is student-directed and student-led

Has Cornell operating account with internally controlled funds

Has a Cornell-employed advisor with oversight of Cornell funds

Has received funding from a unit at Cornell university in each of the last two semesters

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If applicant is a registered student organization, the following officers must sign below. The undersigned acknowledge that they have reviewed the application, and that the organization and its officers agree to all conditions explained on the reverse page of this application.

President:

Joan Bouquet JP 4/25/13
(name) (signature) (date)

Treasurer:

Chris Zheng Chen 4/25/13
(name) (signature) (date)

Advisor:

Denise Cassero Denise Cassero 4/25/13
(name) (signature) (date)