

Student Assembly Byline Funding Eligibility Checklist

To be eligible for consideration for byline funding, the applicant must meet the following criteria:

	Applicant Initials	Staff Use Only
Required for All Applicants		
Directly and primarily serves/benefits the entire undergraduate Cornell community	GL	_____
Allows all students equal access to services and/or participation	GL	_____
Requests minimum of \$0.50 per student per year and number of cents requested is divisible by two	GL	_____
Required for Applicants Who Are Not Currently Receiving Byline Funding		
If applicant is not currently receiving byline funding, has collected petitions with 1,500 distinct signatures of registered Cornell undergraduate students	—	_____
May Be Waived By Student Assembly with Approval of University President		
Is registered with the Student Activities Office	GL	_____
Is student-directed and student-led	GL	_____
Has Cornell operating account with internally controlled funds	GL	_____
Has a Cornell-employed advisor with oversight of Cornell funds	GL	_____
Has received funding from a unit at Cornell university in each of the last two semesters	GL	_____

If applicant is a registered student organization, the following officers must sign below. The undersigned acknowledge that they have reviewed the application, and that the organization and its officers agree to all conditions explained on the reverse page of this application.

President: Graham Chapman [Signature] 9/5/11
(name) (signature) (date)

Treasurer: Jonathan Dusan [Signature] 9/9/11
(name) (signature) (date)

Advisor: Chris Leamy [Signature] 9/9/11
(name) (signature) (date)

Outdoor Odyssey SAF Application

Summary of Request

Outdoor Odyssey requests \$1.75 per student per year from the Student Activity Fee. Having previously received funds from the SAF Appropriations Committee, Outdoor Odyssey has been able to flourish and touch more undergraduates than once thought possible. With additional funding, we plan to reduce the barriers of entry for lower socioeconomic demographics and help pay for the equipment and services associated with growth.

Outdoor Odyssey provides both direct and indirect benefits to incoming Cornell Students. Freshman and transfer participants directly benefit both from the orientation and mentoring provided by upperclassmen guides and the friendships formed on the trips with other incoming students. On trips, guides provide new students with the inside scoop on life at Cornell: classes, dorm life, clubs, etc. This helps these new students start Cornell with more information and confidence than many of their peers, helping them acclimate much more rapidly to the new environment of college. Secondly, Odyssey facilitates very deep personal relationships. The bonds formed on Odyssey trips cannot be exaggerated. Many people meet their best friend on an Odyssey trip and end up living with other participants from their trip as upperclassmen. Beginning college already with a group of close friends is hugely helpful in acclimatizing to life at Cornell as well.

Unfortunately, Odyssey has a limited capacity and cannot provide these benefits to much of the incoming class. However, the direct benefits that our trippers receive transfer to indirect benefits that a much larger portion of the community receives. At the beginning of Orientation trippers that have already had a week of orientation can inform other new students who may not have the same information. As Orientation Week continues and classes start, our trippers invariably make friends in their dorms, classes, clubs, and everywhere else. The friendships made on Odyssey trips – which may not have existed otherwise – connect groups of friends formed afterwards, creating a tighter knit freshman class, overall.

Outdoor Odyssey also benefits upperclassmen guides through leadership development and training. We provide rigorous training throughout the year for our guides before they lead trips in August. Returning guides continue their training each year and lead trainings for newer. These benefits also extend beyond those directly received by our guides. Our guides are involved on campus in many other organizations, often serving in leadership positions. The leadership skills that our guides develop with us contribute to the effectiveness of other organizations. We provide rigorous leadership training and development for guides, benefiting them directly and other organizations indirectly.

The funding we receive from SAF is vital to maintaining our operations and additional funding would help us grow and reach out to more incoming students and guides. Our most significant barrier to growth is constraints on resources. With our increase in the number of trips, we have needed to rent additional vans to

provide transportation. The equipment we use from Cornell Outdoor Education is also reaching an upper limit. Each year we pay for COE to acquire additional equipment to accommodate our trips. Additional funding will help us break through these barriers to growth. Additionally, the cost of Odyssey serves as an access barrier to many. We offer financial assistance and scholarships to applicants but increased funding would allow us to provide more scholarships and financial assistance to those who need it.

This past year, the \$18,817 of SAF funding we received was used in the following ways:

	SAF Funds	Total Cost
Financial Assistance	\$2,817	\$3,134
Guide Development	\$2,000	\$4,407.18
Marketing	\$1,000	\$1,322.53
Bus Chartering	\$10,000	\$12,325
Canoe Rental	\$3,000	\$4,318

Outdoor Odyssey SAF Application

Mission Statement

Our mission is to provide both incoming Cornell students with pre-orientation trips that serve as a fun and meaningful transition to life at Cornell and current Cornell students opportunities for leadership and growth.

Organization Profile

Officers

Coordinator: Graham Chapman '13

Coordinator: Julien Wilson '12

Executive Board Chairperson: Rosy Cohane-Mann '12

Secretary: Kristen Ewing '14

Treasurer: Jonathan Dawson '15

Training Chairs: Drew Zukosky '13 and Sarah Meyers '13

Selection Chairs: Blythe McCoy '13 and Laura Kennedy '13

Marketing Chair: Sean Augustino '12

Social Chairs: Lucy Goldberg '15 and Marino Leone '15

Webmaster: Alec Bernard '15

Trails Chair: Charlotte Ambrozac '13 and Marlana Hinkley '15

Advisor: Chris Leeming, Land Programs Coordinator, Cornell Outdoor Education

Number of Members

86 active guides, 204 and 199 trip participants in '10 and '11, respectively

Organizational Structure

-Two coordinators manage all of the operations and planning for trips during the summer and serve in an organizing role throughout the academic year as well.

-The Executive Board members (all officers other than Coordinators) have responsibilities that correspond to their specific chair and share in more long term decision making regarding the future of Odyssey and improvements to the program alongside the Coordinators.

-General Body members are typically those who are accepted as guides and may attend E-Board meetings to participate in discussions.

History

Outdoor Odyssey is a pre-orientation program that trains Cornell undergraduates to lead groups of incoming freshmen and transfer students on a variety of outdoor trips the week before New Student Orientation begins. Incoming students benefit from a practical and meaningful transition to Cornell and current undergraduates receive one of the most robust leadership development opportunities on campus, Odyssey's guide training program.

Odyssey was founded as Wilderness Reflections (WR) in 1972, headed by the Assistant Dean of Students, David B. Henderson. The first program of its kind in the United States, Wilderness Reflections garnered national attention and was featured in newspapers across the country. Almost immediately, Wilderness Reflections began to receive requests for advice from other universities interested in creating similar programs.

In 1975, Wilderness Reflections left the Dean of Students Office and became an entirely student-run organization. WR began to offer outdoor leadership classes through the Physical Education department to train trip leaders. In 1984, this PE program became the Cornell University Outdoor Program, later re-named Cornell Outdoor Education (COE). COE now has the reputation as one of the leading collegiate outdoor programs in the country.

As the organization grew, Wilderness Reflections began to offer a wider variety of trips to appeal to more incoming freshmen. Guide training was continually refined.

2003 witnessed the creation of the Wilderness Reflections Advisory Committee, giving WR a new year-round administrative organization. In 2005, WR first received SA funding. This funding allowed WR to increase leadership development opportunities for current undergraduates as well as make the pre-orientation trips accessible to a more diverse population of incoming students.

In 2008, the Wilderness Reflections Advisory Committee unanimously voted to change WR's name to Outdoor Odyssey to increase relevance and accessibility to new generations of Cornell students.

A new guide training model was enacted in 2009 to provide a more comprehensive and innovative leadership development series. Seminars with outdoor education and leadership theory professionals were integrated into the trainings and a new emphasis on student-leader collaboration with professionals provided the framework for offering more advanced leadership training opportunities to all Cornell undergraduates.

The Odyssey '10 and '11 trip cycles have set record numbers for both participants and guides. Consequently, the organization is currently assessing the prospect of expanding the number of trips offered in order to accommodate increasing demand.

Activities, Programming, Events in Current Cycle

Description of Major Events

August: Odyssey Trips: 4, 6, and 8 day outdoor trips offered to incoming freshman and transfer students.

Fall: Guide Recruitment and Selection: Potential guides apply to guide for the following summer. The Selection Committee (headed by the Selection Chair(s)) interviews all of the applicants and decides whom to hire.

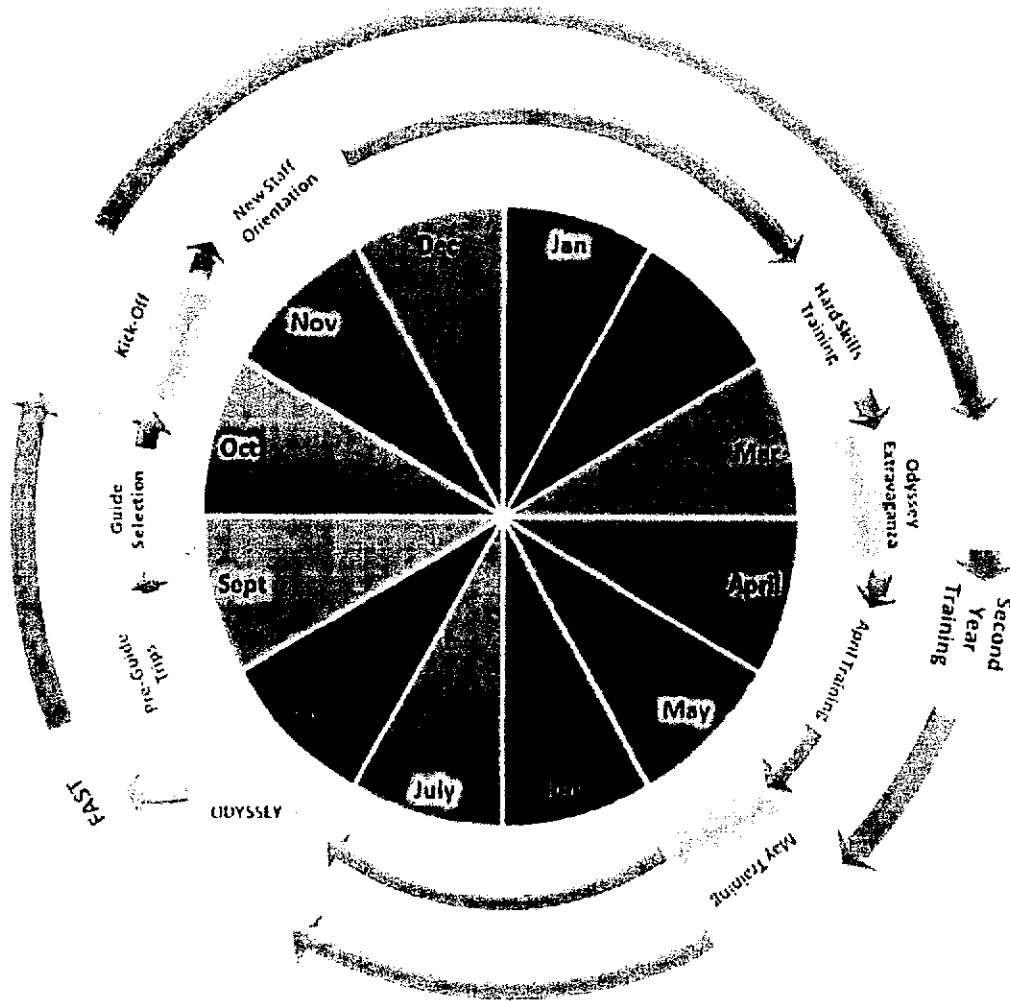
Spring: Training: Guides undergo a series of trainings throughout the semester to develop both hard camping skills and soft skills needed to manage groups effectively.

Guide Placements: Selection Committee assigns guides onto trips based on their preferences and experience.

Summer Planning: Coordinators spend the Summer planning the Odyssey Trips full time.

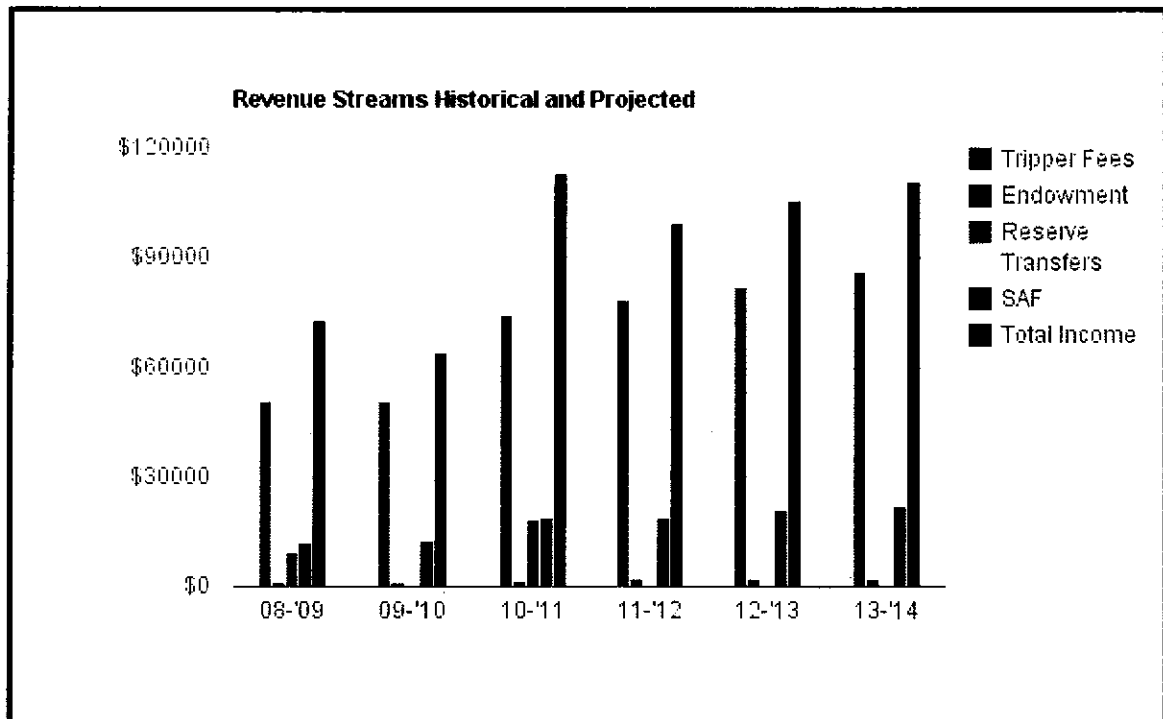
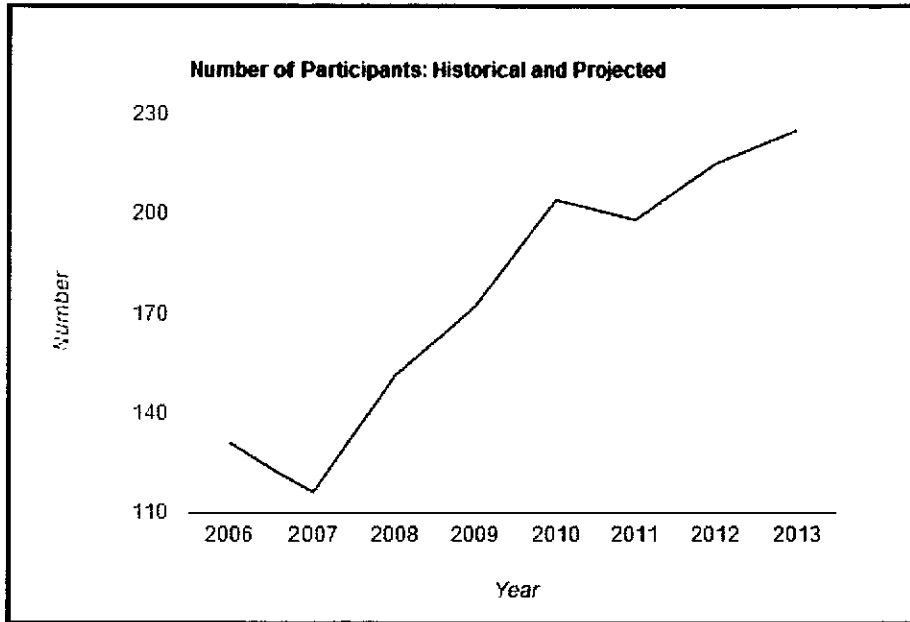
Trips in 2011	Cost	Number of trips	Participants
4 Day Backpacking in the Finger Lakes	325	7	42
4 Day Tree Climbing	375	1	5
4 Day Multi Element	250	2	12
6 Day Multi Element	400	2	13
8 Day Multi Element	500	1	7
4 Day Service	Free	2	13
6 Day Service	Free	1	5
4 Day Mountain Biking	375	1	5
4 Day Caving	375	1	6
4 Day Backpacking in the Catskills	350	2	12
6 Day Rock Climbing	450	4	20
6 Day Backpacking in the Adirondacks	425	4	23
6 Day Canoeing in the Adirondacks	450	4	22
8 Day Kayaking in the 1000 Islands	500	1	8
8 Day Backpacking in the White Mountains	500	1	6

Outdoor Odyssey Strategic Training Plan



Key:

- Blue Arrows and Shapes: First Year Guide Training
- Green Arrows and Shapes: Second Year Guide Training
- Red Shapes: Non-training Events



Summary	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014
Income						
Tripper Fees	\$50,790.00	\$50,970.00	\$74,503.00	\$78,500.00	\$82,425.00	\$86,546.25
SAF	\$12,218.00	\$12,545.00	\$18,817.00	\$19,000.00	\$21,200.00	\$22,260.00
Endowment	\$811.00	\$668.00	\$1,226.00	\$2,000.00	\$2,100.00	\$2,205.00
Gifts	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Reserve Account Transfer	\$9,275.69	\$0.00	\$18,480.60	\$0.00	\$0.00	\$0.00
Total	\$73,094.69	\$64,183.00	\$113,026.60	\$99,500.00	\$105,725.00	\$111,011.25
Expenditures						
Admin	\$8,427.94	\$21,296.90	\$27,440.30	\$28,300.00	\$29,702.50	\$31,397.50
Training	\$2,799.63	\$10,771.16	\$16,125.06	\$17,883.33	\$18,600.00	\$19,376.67
Trips	\$22,891.43	\$37,050.59	\$51,808.45	\$51,966.67	\$54,490.00	\$56,237.83
Marketing	\$1,299.65	\$2,097.42	\$1,322.53	\$1,500.00	\$1,575.00	\$1,653.75
Capital Expenditure	\$0.00	\$2,096.26	\$2,080.25	\$1,000.00	\$1,050.00	\$1,500.00
Other	\$613.20	(\$3,098.79)	\$346.69	\$100.00	\$150.00	\$200.00
Error	\$0.00	\$0.00	\$26,037.93	(\$26,037.93)	\$0.00	\$0.00
Expense Total	\$36,031.85	\$70,213.54	\$125,161.21	\$74,712.07	\$105,567.50	\$110,365.75
Net Total	\$37,062.84	(\$6,030.54)	(\$12,134.61)	\$24,787.93	\$157.50	\$645.50
Detail						
Income						
Tripper Fees	\$51,475	\$52,470	\$77,637	\$85,500	\$89,775	\$94,263.75
Financial Aid	(\$685)	(\$1,500)	(\$3,134)	(\$7,000)	(\$7,350)	(\$7,717.50)
SAF	\$12,218	\$12,545	\$18,817	\$19,000	\$21,200	\$22,260
Endow.	\$811	\$668	\$1,226	\$2,000	\$2,100	\$2,205
Gifts	\$0	\$0	\$0	\$0	\$0	\$0
Reserve Account Transfer	\$9,275.69	\$0	\$18,480.60	\$0	\$0	\$0
Income Total	\$73,094.69	\$64,183	\$113,026.60	\$99,500	\$105,725	\$111,011.25

		2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014
Expense							
Admin	Salaries	\$5,490	\$6,574.24	\$6,977.43	\$9,000	\$9,450	\$9,922.50
	Communication	\$278.93	\$317.88	\$563.01	\$600	\$625	\$650
	Patagonia Guide Shirts	\$951.25	\$2,040.95	\$2,023	\$2,200	\$2,310	\$2,750
	Food for meetings	\$335.78	\$239.24	\$250.44	\$350	\$367.50	\$400
	Bursar Usage Fee	\$1,371.98	\$1,374.59	\$2,006.90	\$2,000	\$2,100	\$2,250
	COE admin	\$0	\$10,750	\$13,750	\$14,000	\$14,700	\$15,250
	Supplies/Materials	\$0	\$0	\$1,869.52	\$150	\$150	\$175
Trips	Food for trips	\$6,932.76	\$7,851.72	\$11,651.70	\$11,500	\$12,000	\$12,500
	Camp Site Fees/Permits	\$413	\$200	\$1,600	\$2,000	\$2,100	\$2,250
	Coach Bus Chartering	\$10,245	\$10,545	\$12,325	\$12,000	\$12,600	\$12,600
	Trippler T-Shirt	\$1,484	\$1,483.20	\$1,695.75	\$1,800	\$1,890	\$1,984.50
	Canoe Rental	\$1,420	\$1,878	\$4,318	\$3,000	\$3,150	\$3,250
	Fleet Rental	\$0	\$0	\$4,858	\$5,000	\$5,250	\$5,500
	COE Van	\$2,396.67	\$9,489.33	\$8,000.00	\$8,666.67	\$9,100.00	\$9,333.33
	COE equip	\$0.00	\$5,603.33	\$7,360.00	\$8,000.00	\$8,400.00	\$8,820.00
Training	Food for training	\$1,601.30	\$3,224.83	\$4,037.88	\$4,550	\$4,600	\$4,800
	Guide Development	\$0	\$0	\$4,407.18	\$5,000	\$5,250	\$5,500
	COE Van	\$1,198.33	\$4,744.67	\$4,000.00	\$4,333.33	\$4,550.00	\$4,666.67
	COE equip	\$0.00	\$2,801.67	\$3,680.00	\$4,000.00	\$4,200.00	\$4,410.00
Marketing	Marketing	\$1,299.65	\$2,097.42	\$1,322.53	\$1,500	\$1,575	\$1,653.75
Capital Expenditure	Capital Expenditure	\$0	\$2,096.26	\$2,080.25	\$1,000	\$1,050	\$1,500
Other	Other	\$613.20	(\$3,098.79)	\$346.69	\$100	\$150	\$200
	Expense Total	\$36,031.85	\$70,213.54	\$99,123.28	\$100,750	\$105,567.50	\$110,365.75
	Total	\$37,062.84	(\$6,030.54)	(\$12,134.61)	\$24,787.93	\$157.50	\$645.50

The Outdoor Odyssey Constitution and Bylaws

Article I – Name

The name of the organization is Outdoor Odyssey (Odyssey).

Article II - Organizational Purpose and Arrangement

Outdoor Odyssey is a student-run organization that provides Cornell students with an outdoor pre-orientation experience.

Odyssey receives office space, advising, and logistical support from Cornell Outdoor Education (COE).

Odyssey has autonomous student leadership regarding staffing, training, budgeting, and logistics for trips. COE risk-management staff has oversight on all staff decisions made by Odyssey.

Article III – Advisor

The advisor for Outdoor Odyssey is an appointed full-time administrator of Cornell Outdoor Education.

Article IV – Mission Statement and Values

The Mission Statement of Outdoor Odyssey is as follows:

Our mission is to help new students transition to Cornell by fostering community and creating opportunities for personal growth. We do so by offering a range of outdoor trips that enable students to connect with their peers and the university under guidance and mentorship of upperclassmen leaders.

The Values of ODYSSEY are as follows:

- 1) *Our program is open-minded and inclusive. We strive to offer a variety of programs to all who are interested regardless of background or experience.*
- 2) *Physical and emotional safety, respect for nature, and fun are the cornerstones of every trip.*
- 3) *Student leaders use their dedication, energy and leadership skills to help individuals grow.*
- 4) *Within the program, as well as within the Cornell community, we cultivate healthy and supportive social interactions and networks.*

Article V – Membership

Membership in the organization for any given academic year is composed of the participants in the pre-orientation trips, guides who lead these trips, students on the Outdoor Odyssey Executive Board (OOEB), the two coordinators of Odyssey, and past guides and trippers who remain active in social events and trainings. Outdoor Odyssey does not discriminate on the basis of actual or perceived age, color, disability, ethnicity, gender identity or expression, marital status, national origin, race, religion, sex, sexual orientation, veteran status, or any combination of these factors when determining its membership and when determining the equal rights of all general members and executive board members. All members must be registered students of Cornell University.

Article VI – Leadership and Organizational Structure

Leadership of Odyssey is found in the authority of the Outdoor Odyssey Executive Board (OOEB) and the Odyssey Coordinators. Guides serve leadership positions in that some are responsible for leading training trips and all take full responsibility for their pre-orientation Odyssey trip.

1) Outdoor Odyssey General Body

- a. The general body of Outdoor Odyssey is composed of all Outdoor Odyssey members including those on the OOEB. The general body meets monthly and is the sole arbiter concerning the election of people to the OOEB as outlined below.
- ~~b. The general body may propose items to the OOEB and appeal decisions of the OOEB with a 2/3 vote of the entire general body. The vote must occur at a general body meeting or by means of a paper petition~~

supported by 2/3 of the entire general body. In the case of an appeal, the executive board must vote unanimously to maintain the decision.

2) Outdoor Odyssey Executive Board

- a. The Outdoor Odyssey Executive Board (OOEB) is comprised of the Chairperson, the Secretary, the Treasurer, the Committee Chairs, and the Odyssey Coordinators. The OOEB must contain at least two first-year guides and two returning guides, and all positions other than the Coordinators are subject to the election and removal guidelines below.
- b. The OOEB is charged with the oversight and administration of Odyssey during the academic year as well as being responsible for setting the long-term direction of the organization.

c. Leadership of the OOEB

i. Chairperson

1. The chairperson is responsible for proposing agenda items to the OOEB, as previously established with the. The Chairperson is also responsible for establishing where and when OOEB meetings occur and for calling the votes.

ii. Secretary

1. The Secretary shall rotate will keep minutes, which are to be forwarded to the general body promptly. The Secretary is also responsible for correspondence and organization tasks assigned by the Coordinators and the OOEB.

iii. Treasurer

1. The Treasurer is responsible for presenting the budget to the OOEB every spring for the following Odyssey year, managing monetary transactions, and proposing trip prices to the OOEB. If the Treasurer position goes unfilled during an election cycle, the Coordinator serving as chief financial officer will also hold the treasurer position. Otherwise, the treasurer reports to the CFO.

iv. Working Chairs

1. Working Chairs are committee heads that assist the coordinators in completing the tasks that are vital for Odyssey to operate during the academic year. All chairs shall be elected on an annual basis by the general body per the election guidelines set forth under (d) below unless otherwise stated. Permanent Chairs on the OOEB are as follows:
 - a. **Training Chair:** Works closely with Coordinators to develop, advertise, implement, and analyze Outdoor Odyssey's strategic training plan. The training chair is charged with maintaining excellence in the training of both returning and first year guides.
 - b. **Marketing Chair:** Responsible for marketing Odyssey effectively to current students, alumni, and especially potential trippers. The Marketing Chair is essential to portraying Odyssey's image as a professional, historic, and fun organization.
 - c. **Social Chair:** Responsible for strengthening the Odyssey community by planning and implementing social events throughout the year.
 - d. **Selection Committee Chair:** Responsible for forming the selection committee and overseeing the proceedings outlined in article IX.
 - e. **Webmaster:** Responsible for updating and improving online publicity tools such as the website and e-list, as well as the computer infrastructure necessary to run Odyssey.
 - f. **First Year Guide Representative:** Charged with representing the opinions and ideas of the first year guide community.
 - g. **Area Coordinators:** Responsible for the planning and leading May training trips for all Odyssey guides, which are held immediately after the exam period of the spring semester. ACs assist guides in route selection and trip planning, and are appointed by the Coordinators. They are preferably graduating seniors who have been Odyssey guides for more than one year.

2. Flexible Chair Clause

- a. The OOEB may appoint Odyssey members to chair positions not listed above, and may appoint as many as two members to any given chair position. Chairs may choose to appoint a ~~committee to aid them in their duties, with the exception of the Selection Committee Chair~~ who must.
- b. Every member on the OOEB, except the Coordinators, wields one vote in every decision.

- c. General body members are welcome at OOEB meetings. Present members who do not hold positions on the OOEB are awarded two votes in total and no more than one vote per member.
- d. **Elections**
 - i. Election of Outdoor Odyssey Chairs, Secretary, Treasurer, and Chairperson positions will occur at least annually and be run by the Coordinators.
 - 1. In the 2009-2010 academic year, positions will be half year terms beginning in January
 - ii. The positions will be advertised, nominations accepted, and election date determined by the coordinator(s). All members present at the general body meeting on the election date will be eligible to vote.
 - iii. All other OOEB positions will be filled on an as-needed basis; selection of which will be coordinated by the OOEB. Elections for a vacated position occur on a similar ad hoc basis.
- 3) **Coordinators**
 - a. Odyssey Coordinators are responsible for overseeing the administration of all Odyssey activities, events, and projects during the summer and academic year. Coordinators make all decisions for Odyssey when classes are not in session.
 - b. The selection of coordinators is determined by the current coordinators with the guidance of the organization's advisor. This selection is then approved by the OOEB by 2/3 vote.
 - c. Coordinators are paid a stipend by the organization for the work that they do over the summer. The salary is to be determined by the OOEB.
 - d. One coordinator is appointed the chief financial officer and is responsible for the financial health of Outdoor Odyssey.
 - e. Due to the nature of their responsibilities, Coordinators may make emergency decisions and trivial decisions without the prior approval of the executive board. All emergency decisions may be reviewed and reversed by the OOEB.
- 3) **Guides**
 - a. Guides lead the pre-orientation trips during the summer.
- 4) **First Year Guides**
 - a. First year guides are guides who have been accepted by the selection committee, but have not yet completed one year of guide training. Odyssey recognizes that first year guides have a variety of backcountry and leadership experience, and holds that all experience levels can benefit from the guide training process. The Odyssey coordinators are ultimately responsible for guide groupings involving first year guides.

Article VII – OOEB Meetings

Meetings are held weekly during the academic year, and special meetings are called on an ad hoc basis by the coordinators.

The OOEB will meet weekly during the academic year to prepare for general body meetings, training and social events, and the pre-orientation Odyssey trips. Any member of the executive board who misses three consecutive meetings or six meetings within the span of a semester, or is deemed to be lacking in their duties, can be forced to step down by 2/3 vote of the OOEB. The vacated position must be filled by the end of the current semester by another member of the board, who agrees to fulfill responsibilities of both their current position and those of the vacated one, or through election as outlined above.

Article VIII – Actions

Majority determines actions to be taken by both the general body and the OOEB, unless otherwise specified by the constitution. In order for action to be taken, a quorum of 8 members and one coordinator must be present. The coordinator does not vote unless to break a tie. If an action is deemed by the OOEB to be contentious, it is tabled until the next meeting, at which time more members can be present to make a decision. All risk management decisions can ultimately be overturned by Cornell Outdoor Education administrators.

Article IX – Selection Process

~~A selection committee chooses guides by evaluating applications submitted and conducting interviews. If applicants are unhappy with the selection committee decision, they can appeal to the committee for a re-~~

evaluation. The selection committee is also responsible for grouping guides and assigning guides to Odyssey trips.

Article X – Amendments

Amendments and changes to this constitution require a majority vote of those present at a general body meeting unless such changes occur during the yearly review of this document by the OOAC as outlined in the Odyssey Bylaws

Article XI – Adoption of Constitution

The Outdoor Odyssey Advisory Committee (OOAC) needs a 2/3 vote to adopt this constitution. Until the first elections to the OOEB, the OOAC will remain in power.

Article XII – Contracting of Outside Employees

Any person who is to be gainfully employed by the organization and who is not a member (and therefore a non-student) must be approved by a 2/3 vote of the OOEB.

Outdoor Odyssey Bylaws

1. Funding for the trips comes from fees that participants need to pay out of pocket and by-line funding from the student activity fee. Other sources of funding may be procured if approved by the executive board.
2. The Selection Committee is formed on a voluntary basis and is composed of experienced guides who have been approved by the coordinators and selection committee chair. Members of the Selection Committee are charged with choosing future guides and related decisions such as guide grouping.
3. Each fall, two consecutive OOEB meetings are devoted to planning the next year's program: the number and type of trips, training procedure, and any other changes.
4. Training Chairs and Area Coordinators must have adequate experience (as assessed by the OOEB), and are preferably seniors who have guided two trips. Selection Committee members must have guided a minimum of one trip and been approved by the Coordinators and Selection Committee Chair. All other positions are open to the general membership.
5. The constitution is reviewed and updated annually by the OOEB.
6. The OOEB sets deadlines for when committee work is to be completed.
7. The previous meetings minutes will be approved by a majority vote at the beginning of each OOEB meeting.
8. The OOEB and the Coordinators must maintain an appropriate level of transparency in their decision making with the general body and one another.