



Cornell University
Student Assembly

109 Day Hall
Ithaca, NY 14853

t. 607.255.3715
f. 607.255.2182
e. sa@assembly.cornell.edu
w. http://assembly.cornell.edu/SA

2012 - 2014 SAF Application Form

Checklist for Application

| | Applicant | Office |
|--|-----------------|--------|
| Preliminary Items Due 4pm, April 25, 2011 | | |
| Eligibility Checklist (reverse side) | ✓ | _____ |
| Dollar request per student per year | \$ <u>10.00</u> | _____ |
| Petition signatures (if new applicant) | _____ | _____ |
| Final Attachments Due 4pm, September 9, 2011 | | |
| Constitution, Charter, Bylaws | ✓ | _____ |
| Mission Statement (1 pages) | ✓ | _____ |
| Group Profile (3 pages) | ✓ | _____ |
| <ul style="list-style-type: none"> ● Officers ● Number of Members ● History ● Activities, Programming, Events in Current Cycle | | |
| Summary of request (2 pages) | ✓ | _____ |
| 08-11 Financial Statements | ✓ | _____ |
| 11-14 Projections | ✓ | _____ |
| Office Use Only | | |
| Received by: | _____ | |
| Date Received: | _____ | |
| Sigs Checked: | _____ | |

Applicant Organization/Program Name: CUTonight Commission

Primary Contact

Secondary Contact

Name: Bethany Zhang

Name: _____

Address: 516 University Ave Apt A1A
Ithaca, NY 14850

Address: _____

Phone: 607-352-8877 Email: kz47

Phone: _____ Email: _____

A representative must certify that the documents provided in this application are accurate, represent best information available to the organization at this time, and are suitable for public distribution. The documents provided constitute the organization's application for undergraduate byline funding for the 2012-2013 and 2013-2014 fiscal years. The Student Assembly will review the applications in the fall semester of 2011. **Organizations may not submit or amend applications after 4pm on Monday, April 25, 2011.**

Representative: KE ZHANG
(print name)

[Signature]
(signature)

9/18/11
(date)

Student Assembly Byline Funding Eligibility Checklist

To be eligible for consideration for byline funding, the applicant must meet the following criteria:

| | Applicant Initials | Staff Use Only |
|---|--------------------|----------------|
| Required for All Applicants | | |
| Directly and primarily serves/benefits the entire undergraduate Cornell community | KZ (CR) | _____ |
| Allows all students equal access to services and/or participation | KZ (CR) | _____ |
| Requests minimum of \$0.50 per student per year and number of cents requested is divisible by two | KZ (CR) | _____ |
| Required for Applicants Who Are Not Currently Receiving Byline Funding | | |
| If applicant is not currently receiving byline funding, has collected petitions with 1,500 distinct signatures of registered Cornell undergraduate students | N/A | _____ |
| May Be Waived By Student Assembly with Approval of University President | | |
| Is registered with the Student Activities Office | KZ (CR) | _____ |
| Is student-directed and student-led | KZ (CR) | _____ |
| Has Cornell operating account with internally controlled funds | KZ (CR) | _____ |
| Has a Cornell-employed advisor with oversight of Cornell funds | KZ (CR) | _____ |
| Has received funding from a unit at Cornell university in each of the last two semesters | KZ (CR) | _____ |

If applicant is a registered student organization, the following officers must sign below. The undersigned acknowledge that they have reviewed the application, and that the organization and its officers agree to all conditions explained on the reverse page of this application.

President: eRe (Bethany) Zhang [Signature] 9/8/11
(name) (signature) (date)

Treasurer: Chris Rogers [Signature] 9/8/11
(name) (signature) (date)

Advisor: CATHERINE A HOLMES [Signature] 9/8/11
(name) (signature) (date)

Summary of Request

We would like to request for \$10/student, which will be maintaining the funding we got for the last cycle.

The funding we receive from SAF will go towards the following two parts.

First part is for administrative costs, which include copying costs, publicity costs and miscellaneous costs. Copying costs include application copying and application review materials. Publicity costs include advertising on Cornell Daily Sun, quarter-card and flyer promotion on ClubFest and commissioner polos. Miscellaneous costs include meals during application reviews and hearings as these sessions usually last for 4 hours. These costs have been steady in the past years so we do not expect big changes in the next 3 years.

Second part is funding to student groups for late night event programming. Under this part, we will allocate funding in 4 funding cycles. More specifically, we have 2 funding cycles each semester. For fall semester, first cycle is from beginning of semester to Fall Break and second cycle is from just after Fall Break to end of semester. Fall spring semester, third cycle is from beginning of semester to Spring Break and fourth cycle is from just after Spring Break to end of semester. Student groups need to apply a cycle ahead to secure funding. Due to organization changes at the end of each school year, we tend to receive the least amount of applications for cycle 1, namely 4, 2 and 5 for 2008-2009, 2009-2010 and 2010-2011. For cycle 2, 3 and 4, the number of applications varies. The reasons why we are requesting for \$10/student are: 1) competitiveness of funding cycles, 2) high quality turnout of events we have funded in the past and 3) welcoming new late-night programming ideas on campus.

- 1) We received a good amount of applications in the past 3 years, indicating CUTonight is a preferable resource for student groups when they need the money for late-night programming. In terms of funding, we can allocate maximum \$5,000 for a single event that runs until at least 1am on a Thursday, Friday or Saturday night and we are fairly flexible regarding to the items that we agree to fund. Additionally, we will allocate our funding on an all-or-none basis, which means if we decide to fund a certain event, we will fund the total amount the group has requested. Given these advantages, the CUTonight application pool has been very competitive in the past few years. We received 57, 46 and 63 applications requesting a total of \$221,135, \$152,381 and \$242,339 in 2008-2009, 2009-2010 and 2010-2011 and funded 31, 32 and 40 events with \$136,315, \$126,487 and \$157,211 allocated respectively. Thus, we need to secure at least the same amount of funding from SAF to ensure we remain an excellent resource for student groups on campus.
- 2) We have funded the most popular events on campus in the past 3 years and we will continue to do so in the future to fund more interesting events to

- better serve the whole Cornell community. Some past events include Street Fair (attended by 4,000 people), Battle of Late Night Foods (attended by 1,000 people on average), Filthy/Gorgeous (attended by 900 people on average), Casino Night (attended by 400 people on average), After Hours at the Museum (attended by 1,026 people) and Asia Night (attended by 500 people on average). In addition to co-sponsoring, CUTonight has also solely funded a number of events as we can give funding up to \$5,000.
- 3) We encourage student groups to create new events different from the past to ensure students, staff and faculty will be constantly excited about late-night events happening on campus to get away from alcohol. In the past, we have been trying to keep a balanced mixture between traditional annual events and new events. As most of the traditional events such as Filthy/Gorgeous are large-scale events and required the full amount of \$5,000, as a funding commission, we do expect to leave extra funding for new programming ideas. In the past, we have funded first-time ever events such as Makanmania (sponsored by Singapore Student Association and attended by 400 people), Where is the Love? (sponsored by Global Youth Concept and attended by 450 people) and From Dusk til Dawn (sponsored by Haitian Student Association and attended by 400 people), which all had good turnout. As a result, we hope to receive \$10/student to continue this tradition and give more opportunities to groups who would like to initiate new ideas.

Mission Statement

The purpose of the CUTonight Commission is to increase the number and diversity of open, alcohol-free late-night social/recreational events available on Thursday, Friday and Saturday nights from 8 PM to 3 AM. To do so, the Commission provides event funding to student organizations that might not otherwise be able to sponsor open social and recreational events and/or that need further funding to expand the number or nature of events they offer. In choosing events to fund, we select based on the programs' innovative appeal, diversity of events, the maximum number of students the event can serve, and the collaborative effort of the event.

The Commission strives to improve the quality of social life on campus by breaking down social barriers that often exist between groups by building a greater sense of community and by reducing stress and the problems associated with high-risk behaviors through the funding of drug and alcohol-free late night social events.

Additionally, the CUTonight Commission will work to promote diversity and multiculturalism on campus by ensuring that all social and cultural groups can equally benefit and actively participate in its activities.

CUTC Current Officers

Officers:

Chair: Bethany Zhang, kz47
VP Internal Operations: Keenan Borde, kab342
VP Finance: Jeanine Chong, jcc352
VP Finance: Chris Rogers, cmr269
VP Public Relations: Oluwaseun Familoni, oof3
VP Publicity: Katty Villapando, kpv8

Number of members/current commissioners

There are currently 17 members on the commission.

Bethany Zhang, kz47
Keenan Borde, kab342
Jeanine Chong, jcc352
Chris Rogers, cmr269
Oluwaseun Familoni, oof3
Katty Villapando, kpv8
Blen Girum, bg275
Cameron Younger, cfy4
Daniel Rivera, djr238
Felisha Peirre-Louis, fp74
Gabriel Rodriguez, gr228
Juliana Rivera, jmr388
Nnadilim Okafor, ndo4
Nadia Raynes, nkr26
Oscar Correia, oac22
Robert Scarlett, rjs375
Raven Harris, rmh248

CUTC History

The CUTC tonight Commission strives to meet undergraduate student needs on the Cornell campus. The Commission was not the brainchild of just a handful of people, but rather it was created in response to a lack of variety in the social environment of Cornell that students identified. Cornell has a diverse student body; yet, the social avenues presented years ago seemed similar. Cornell students expressed a need for diverse late night entertainment on weekends.

In the fall of 1999, the grass-roots student organization, Renaissance, distributed surveys to undergraduate students asking them what they would most like to see happen with the Cornell social scene. Responses revealed that students felt there was a lack of activities available on campus during the late-night hours that had the kind of appeal for which students were looking. In Spring of 2000, Renaissance hosted a student forum to get some ideas about possible solutions to this issue. In the Fall of 2000, "Dive- in Movie"

became the prototype of the new late-night event, drawing hundreds of students to Helen Newman Hall.

Renaissance members realized that the need for late night programming was one that could be addressed by students. CUTC programming is planned by student organizations whose events are selected and funded by the commission. Vice President for Student and Academic Services Susan Murphy committed funds to run a one time series, Late Nights @ Cornell, to further test the idea of student organized late night programming. Another student forum was held in the fall of 2001, and a campaign for signatures to create a by-line funded commission followed. After receiving funding from the Student Assembly, the first CUTonight Commissioners were selected in the Spring of 2002.

The CUTonight Commission began its funding selection process that spring. Its first sponsored events were held in the fall semester of 2002 and have continued to grow in size quality, and innovation ever since. Currently, CUTonight allocates around \$35,000 each of the four funding cycles focusing on the undergraduate community. The commission has grown to 17 members.

Description of Programming and Operations

Application Process

The CUTonight Commission evaluates students' proposals for late night events that will be held on Thursday, Friday and Saturday nights. The academic school year is broken down into 4 selective and competitive cycles. Every cycle, the commission accepts applications with a maximum request of \$5000 for late night events. Once the applications are submitted, the commissioners read each application and meet to evaluate the ideas, and organization of the proposals. The commission examines each group's plans carefully, making sure that all funds are allocated efficiently, and that all events are practical.

Following application reviews, the groups are invited to a hearing. Hearings allow applicants to come and justify their plans as well as to address the flaws that have been identified in their applications during the review process. After hearings, the commission comes together to re-discuss and vote for the events they wish to fund. Once, the groups are approved for funding, a liaison is assigned to keep the lines of communication open between the Commissions and the funded groups. The commission works closely with the groups, aiding them with paying the bills and advertising their events on campus.

Recruitment Process

The CUTonight Commission recruits new commissioners every spring semester to fill in the gap when seniors on the Commission are graduating. We have established a structured recruitment process, an electronic application followed by interviews with executive board members. We evaluate applicants from the following aspects, namely commitment, professional discipline and passion for late-night programming on campus.

After new commissioners are recruited, we have training sessions to warm them up with basic knowledge of the Commission's application process and commissioners' expected behavior of conduct. New commissioners will also have an opportunity to watch the application review and hearing sessions before they are actively involved in these sessions.

Operational Improvement

In the past year, we were able to create a more user-friendly website. Currently the website is under the process of relocating to the existing address.

The Executive Board amended Appeal Process section in the Constitution. The revised Constitution is currently waiting for the Commission's final approval.

Events in Current Cycle*

We completed cycle 1 last semester and decided to fund 3 events during first half this semester, namely Casino Night, Latinologues and Cover Africa Carnival.

Deadline for events happening after Fall Break to end of this semester is set to be Sept 20th. Application review will be held on Sunday, Sept 25th and hearings will be held on Sunday, Oct 2nd.

*For a more detailed list of events we have funded over the past cycle, please refer to the below financial statements.

CUTONIGHT By Line Funding

| | 2008-2009 | 2009-2010 | 2010-2011 |
|--|----------------------|----------------------|----------------------|
| INCOME | | | |
| Previous Year Surplus | \$ 11,323.85 | \$ 17,535.75 | \$ 25,980.08 |
| SA Fee Allocation | \$ 109,962.00 | \$ 112,903.00 | \$ 125,448.00 |
| True up/5% res. Estimated in with fee | \$ 7,297.00 | \$ 6,010.00 | \$ 8,178.00 |
| TOTAL INCOME | \$ 128,582.85 | \$ 136,448.75 | \$ 159,606.08 |
| EXPENSES | | | |
| Administration | | | |
| Copying | \$ 908.75 | \$ 485.41 | \$ 990.66 |
| Publicity | \$ 1,140.00 | \$ 1,190.00 | \$ 1,756.80 |
| Supplies | \$ - | \$ - | \$ - |
| Postage | \$ - | \$ 0.44 | \$ - |
| Miscellaneous | \$ 1,287.39 | \$ 898.81 | \$ 1,438.23 |
| Last Year's costs/corrections | \$ 2,254.50 | \$ 770.03 | \$ (866.39) |
| Total Administration | \$ 5,590.64 | \$ 3,344.69 | \$ 3,319.30 |
| Events | | | |
| Round one | \$ 8,091.00 | \$ 9,393.73 | \$ 21,933.04 |
| Round two | \$ 31,360.55 | \$ 26,091.04 | \$ 35,045.24 |
| Round three | \$ 26,414.58 | \$ 22,786.58 | \$ 35,906.61 |
| Round four | \$ 39,590.33 | \$ 48,852.63 | \$ 42,892.03 |
| Total Events | \$ 105,456.46 | \$ 107,123.98 | \$ 135,776.92 |
| TOTAL EXPENSES (Admin + Events) | \$ 111,047.10 | \$ 110,468.67 | \$ 139,096.22 |
| Surplus/(Deficit) | \$ 17,535.75 | \$ 25,980.08 | \$ 20,509.86 |

CUTONIGHT 2008-09

INCOME

| | | | |
|--------------------------|-----------|---------------------|----------------------|
| 2007-08 Surplus | | \$ | 11,323.85 |
| SA Fee Allocation 08-09 | | \$ | 109,962.00 |
| 2008-09 True Up+Residual | | \$ | 7,297.00 |
| TOTAL INCOME | | \$ | 128,582.85 |
| TOTAL EXPENSES | \$ | 130,690.31 | \$ 111,047.10 |
| Surplus/(Deficit) | \$ | (130,690.31) | \$ 17,535.75 |

| EXPENSES | Allocated | Spent | Unspent | Attendance |
|-------------------------------------|---------------------|---------------------|----------------------|--------------------|
| Administration | \$ 4,375.00 | \$ 5,590.64 | \$ (1,215.64) | |
| Copying | \$ 1,100.00 | \$ 908.75 | | |
| Publicity | \$ 1,700.00 | \$ 1,140.00 | | |
| Supplies | \$ 100.00 | \$ - | | |
| Postage | \$ 25.00 | \$ - | | |
| Miscellaneous | \$ 1,450.00 | \$ 1,287.39 | | |
| Last Year's costs/correction | \$ - | \$ 2,254.50 | | |
| 1st quarter Allocation Total | \$ 8,091.00 | \$ 8,091.00 | \$ - | |
| Street Fair | \$ 5,000.00 | \$ 5,000.00 | | 4,000 |
| Casino Night | \$ 3,091.00 | \$ 3,091.00 | | 300 |
| 2nd quarter allocations | \$ 36,078.20 | \$ 31,360.55 | \$ 4,717.65 | |
| Autumn Evening | \$ 5,000.00 | \$ 4,984.99 | | 250 |
| Procrastinate at the Straight | \$ 5,000.00 | \$ 3,994.78 | | 600-700 |
| Today's Vote | \$ 5,000.00 | \$ 4,329.00 | | |
| Let's CU Dance! | \$ 4,553.00 | \$ 2,806.67 | | 200 |
| After Hours at the Museum | \$ 2,893.24 | \$ 2,376.95 | | 1,026 |
| Jose Can Speak | \$ 5,000.00 | \$ 5,000.00 | | 90 |
| Africa Initiative | \$ 5,000.00 | \$ 5,000.00 | | 200 |
| Up Til Dawn | \$ 631.96 | \$ 550.62 | | 200 |
| Frosting | \$ 3,000.00 | \$ 2,317.54 | | 270 |
| 3rd quarter allocations | \$ 39,604.49 | \$ 26,414.58 | \$ 13,189.91 | |
| Showtime at Appel | \$ 5,000.00 | \$ - | | Canceled |
| Filthy Gorgeous | \$ 5,000.00 | \$ - | | Lady Gaga Canceled |
| Evening of Appreciation | \$ 5,000.00 | \$ 4,973.48 | | |
| Asia Night | \$ 5,000.00 | \$ 4,205.68 | | 520 |
| Midnight Dim Sum | \$ 4,659.99 | \$ 4,435.36 | | 400-500 |
| Red and White Ball | \$ 5,000.00 | \$ 3,290.41 | | |
| FBG Banquet | \$ 4,944.50 | \$ 4,849.70 | | |
| Battle of LN Foods | \$ 5,000.00 | \$ 4,659.95 | | wrote for eval/att |
| 4th quarter allocations | \$ 42,541.62 | \$ 39,590.33 | \$ 2,951.29 | |
| Noche Dorada | \$ 3,000.00 | \$ 3,000.00 | | 250 |
| Rated R | \$ 5,000.00 | \$ 4,643.87 | | 2,000 |
| Eliot Chang's Barely Legal | \$ 3,000.00 | \$ 3,000.00 | | 240 |
| Korea's Got Talent | \$ 2,750.00 | \$ 2,748.00 | | 200 |
| Ayiti Cherie | \$ 5,000.00 | \$ 4,747.00 | | 150 |
| Hope Night | \$ 2,777.16 | \$ 2,517.24 | | 300 |
| CCSA Banquet | \$ 4,519.24 | \$ 4,449.21 | | 302 |
| Nigeria's Youth | \$ 5,000.00 | \$ 4,020.59 | | |
| Uj Awards | \$ 3,000.00 | \$ 2,482.92 | | 250 |
| Slope Day a capella | \$ 2,091.00 | \$ 1,935.41 | | 350 |
| Global Village | \$ 3,414.53 | \$ 3,239.81 | | 300 |
| IAW Cultural Night | \$ 2,989.69 | \$ 2,806.28 | | 214 |

CUTONIGHT 2009-10**INCOME**

| | | | | |
|--|----|------------|----|------------|
| Previous Year Surplus | \$ | 17,535.75 | \$ | 17,535.75 |
| SA Fee Allocation 2009-10 | \$ | 112,903.00 | \$ | 112,903.00 |
| 2009-10 true up/residual | | | \$ | 6,010.00 |
| Income that should have hit against events | | | \$ | 6,325.40 |

TOTAL INCOME **\$ 142,774.15**

TOTAL EXPENSES **\$ 116,794.07**

Surplus/(Deficit) **\$ 25,980.08**

| | <i>Allocated</i> | <i>Spent</i> | <i>Difference</i> | <i>Attendance</i> |
|--------------------------------|---------------------|---------------------|----------------------|-------------------|
| Administration | \$ 2,501.00 | \$ 3,344.69 | \$ (843.69) | |
| Copying | \$ 500.00 | \$ 485.41 | | |
| Publicity | \$ 1,100.00 | \$ 1,190.00 | | |
| Postage | \$ 1.00 | \$ 0.44 | | |
| Miscellaneous | \$ 900.00 | \$ 898.81 | | |
| Last Year's costs/correctio | \$ - | \$ 770.03 | | |
| 1st quarter | \$ 9,879.50 | \$ 9,393.73 | \$ 485.77 | |
| Casino Night | \$ 4,907.00 | \$ 4,824.86 | | 450 |
| One Step Closer Charity Dinner | \$ 4,972.50 | \$ 4,568.87 | | 300 |
| 2nd quarter | \$ 32,695.96 | \$ 27,075.44 | \$ 5,620.52 | |
| Last Affair | \$ 5,000.00 | \$ 5,348.85 | | 265 |
| Night at the Museum | \$ 2,896.80 | \$ 2,657.41 | | |
| Sephardi Persian Night | \$ 5,000.00 | \$ 4,232.84 | | 900 |
| Battle of the Late Night Foods | \$ 5,000.00 | \$ 1,167.80 | | 1,000 |
| Let's CU Dance | \$ 3,465.00 | \$ 2,622.95 | | 40 |
| Kickoff for a Cure | \$ 3,754.78 | \$ 3,260.44 | | 148 |
| Autumn Evening | \$ 4,933.38 | \$ 5,320.75 | | 300 |
| Men's Appreciation | \$ 2,646.00 | \$ 2,464.40 | | 265 |
| 3rd quarter allocations | \$ 35,058.18 | \$ 22,786.58 | \$ 12,271.60 | |
| Asia Night | \$ 5,000.00 | \$ 3,368.67 | | 450 |
| Filthy/Gorgeous | \$ 5,000.00 | \$ 5,000.00 | | 900 |
| Noche Dorada | \$ 3,000.00 | \$ 3,000.00 | | 250 |
| Speak Now | \$ 5,000.00 | \$ 2,458.88 | | 200+ |
| Sweetheart Swing Dance | \$ 2,314.63 | \$ 1,647.89 | | 183 |
| Womens Appreciation | \$ 5,000.00 | \$ - | | |
| Democracy in Dakar | \$ 2,955.78 | \$ 2,906.57 | | 40 |
| Love the World | \$ 2,297.89 | \$ 654.69 | | 250 |
| Redefining Independence | \$ 4,489.88 | \$ 3,749.88 | | 100 |
| 4th quarter allocations | \$ 51,306.33 | \$ 54,193.63 | \$ (2,887.30) | |
| Fiesta | \$ 3,000.00 | \$ 3,563.75 | | 250 |
| Korean Culture Night | \$ 3,000.00 | \$ 3,000.00 | | 250 |
| Rated R IV | \$ 5,000.00 | \$ 6,690.62 | | 2,500 |
| Persian Norooz | \$ 3,616.40 | \$ 3,334.60 | | 400 |
| Jin the Emcee | \$ 5,000.00 | \$ 3,553.61 | | 250 |
| From Dusk Til Dawn | \$ 5,000.00 | \$ 8,756.87 | | 400 |
| Do You Remember The Time? | \$ 2,972.00 | \$ 2,937.35 | | 302 |
| Midnight Dim Sum | \$ 3,610.00 | \$ 2,930.85 | | 250 |
| Cornell Con | \$ 1,506.61 | \$ 1,122.00 | | 200 |
| It's a Black Affair | \$ 5,000.00 | \$ 5,000.00 | | 200 |
| Phantom of the Opera | \$ 5,000.00 | \$ 5,000.00 | | 250 |
| Hope Night 2010 | \$ 3,913.32 | \$ 3,615.98 | | 125 |
| Womens Appreciation Night | \$ 4,688.00 | \$ 4,688.00 | | 75 |

CUTONIGHT 2010-11

INCOME

| | | |
|---------------------------|----|------------|
| Previous Year Surplus | \$ | 25,980.08 |
| SA Fee Allocation 2010-11 | \$ | 125,448.00 |
| 2006-07 True Up+Residual | \$ | 8,178.00 |

TOTAL INCOME \$ 159,606.08

TOTAL EXPENSES \$ 139,096.22

Surplus/(Deficit) \$ 20,509.86

| | <i>Allocated</i> | <i>Spent</i> | <i>Difference</i> | <i>Attendance</i> |
|---------------------------------|---------------------|---------------------|--------------------|-------------------|
| | \$ | \$ | \$ | |
| Administration | \$ 3,200.00 | \$ 3,319.30 | \$ (119.30) | |
| Copying | \$ 550.00 | \$ 990.66 | | |
| Publicity | \$ 1,500.00 | \$ 1,756.80 | | |
| Supplies | \$ 100.00 | \$ - | | |
| Postage | \$ 50.00 | \$ - | | |
| Miscellaneous | \$ 1,000.00 | \$ 1,438.23 | | |
| Last Year's costs/correctio | \$ - | \$ (866.39) | | |
| 1st quarter | \$ 22,989.83 | \$ 21,933.04 | \$ 1,056.79 | |
| Hip Hop Showcase | \$ 5,000.00 | \$ 5,000.00 | | 300 |
| Mid Autumn Festival | \$ 4,561.00 | \$ 3,654.00 | | 1,000 |
| Makanmania | \$ 5,000.00 | \$ 5,000.00 | | 400 |
| Casino Night | \$ 4,989.08 | \$ 4,896.12 | | 250-300 |
| CHI Charity Banquet | \$ 3,439.75 | \$ 3,382.92 | | |
| 2nd quarter | \$ 41,823.58 | \$ 35,045.24 | \$ 6,778.34 | |
| Quest for 3 Wishes | \$ 5,000.00 | \$ 4,842.16 | | |
| Battle of LN Foods | \$ 4,792.00 | \$ 3,883.15 | | 824 |
| After Hours at the Museum | \$ 3,919.00 | \$ 3,458.33 | | 800 |
| Sushi Night | \$ 3,703.70 | \$ 2,342.02 | | 800 |
| Nuestra Raices | \$ 5,000.00 | \$ 5,010.00 | | 195 |
| Autumn Evening | \$ 4,372.92 | \$ 4,197.98 | | 148 |
| Alpha Lounge | \$ 2,998.16 | \$ - | | |
| Kickoff for a Cure | \$ 3,941.80 | \$ 3,371.60 | | 175 |
| NCPC All Nighter | \$ 5,000.00 | \$ 4,844.00 | | 2,000 |
| Laugh Owt Loud | \$ 1,596.00 | \$ 1,596.00 | | 110 |
| Food for the Soul | \$ 1,500.00 | \$ 1,500.00 | | 150 |
| 3rd quarter allocations | \$ 41,035.51 | \$ 35,906.61 | \$ 5,128.90 | |
| Filthy/Gorgeous | \$ 5,000.00 | \$ 5,000.00 | | 1,363 |
| Where is the Love? | \$ 2,685.38 | \$ 2,400.72 | | 450 |
| Mardi Gras Ball | \$ 5,000.00 | \$ 4,936.89 | | 130 |
| Asia Night | \$ 5,000.00 | \$ 3,074.30 | | 450 |
| Afriki! Fashion Show | \$ 4,998.00 | \$ 4,129.87 | | 200 |
| A League of Extraordinary Gent: | \$ 5,000.00 | \$ 4,968.28 | | |
| Love the World | \$ 3,625.67 | \$ 2,867.44 | | 200-300 |
| A Night of Paradise | \$ 5,000.00 | \$ 4,805.25 | | 200 |
| Shades of Grey | \$ 2,863.10 | \$ 1,860.50 | | 60 |
| Dinner and a Movie | \$ 1,863.36 | \$ 1,863.36 | | 500+ |
| 4th quarter allocations | \$ 51,360.76 | \$ 42,892.03 | \$ 8,468.73 | |
| Persian Norooz | \$ 4,240.00 | \$ 4,191.00 | | 250 |
| Piano and Poetry | \$ 3,000.00 | \$ 2,880.41 | | 200 |
| Hope Night | \$ 3,229.30 | \$ 2,847.57 | | |
| Noche Dorada | \$ 3,000.00 | \$ 3,000.00 | | 300 |
| This Woman's Work | \$ 5,000.00 | \$ 5,000.00 | | 225 |
| Journey Through Movement | \$ 2,169.85 | \$ 1,329.99 | | 315 |
| Red Thread Benefit | \$ 4,899.84 | \$ 5,364.25 | | 100 |
| Fiesta | \$ 3,000.40 | \$ 2,106.12 | | 200 |
| Sonje | \$ 5,000.00 | \$ 112.12 | | Cancelled |
| Ms. Black and Gold | \$ 3,000.00 | \$ 1,821.35 | | 300 |
| A Tropical Affair | \$ 4,828.68 | \$ 4,563.45 | | 253 |
| A Night in Nollywood | \$ 5,000.00 | \$ 4,984.00 | | 273 |
| Spread the World/Taste o Thai | \$ 4,992.69 | \$ 4,691.77 | | |

CUTONIGHT By Line Funding Projections

| | 2011-2012 | 2012-2013 | 2013-2014 |
|--|----------------------|----------------------|----------------------|
| INCOME | | | |
| Previous Year Surplus | \$ 20,509.86 | \$ 2,503.41 | \$ 2,226.41 |
| SA Fee Allocation | \$ 125,448.00 | \$ 125,448.00 | \$ 125,448.00 |
| True up/5% res. Estimated in with fee | \$ 3,000.00 | \$ 3,000.00 | \$ 3,000.00 |
| TOTAL INCOME | \$ 148,957.86 | \$ 130,951.41 | \$ 130,674.41 |
| EXPENSES | | | |
| Administration | | | |
| Copying | \$ 1,250.00 | \$ 1,250.00 | \$ 1,250.00 |
| Publicity | \$ 2,000.00 | \$ 2,000.00 | \$ 2,000.00 |
| Supplies | \$ - | \$ - | \$ - |
| Postage | \$ 25.00 | \$ 25.00 | \$ 25.00 |
| Miscellaneous | \$ 1,700.00 | \$ 1,700.00 | \$ 1,700.00 |
| Last Year's costs/corrections | \$ 750.00 | \$ 750.00 | \$ 750.00 |
| Total Administration | \$ 5,725.00 | \$ 5,725.00 | \$ 5,725.00 |
| Events | | | |
| Round one | \$ 11,729.45 | \$ 25,000.00 | \$ 25,000.00 |
| Round two | \$ 43,000.00 | \$ 33,000.00 | \$ 33,000.00 |
| Round three | \$ 43,000.00 | \$ 30,000.00 | \$ 30,000.00 |
| Round four | \$ 43,000.00 | \$ 35,000.00 | \$ 35,000.00 |
| Total Events | \$ 140,729.45 | \$ 123,000.00 | \$ 123,000.00 |
| TOTAL EXPENSES (Admin + Events) | \$ 146,454.45 | \$ 128,725.00 | \$ 128,725.00 |
| Surplus/(Deficit) | \$ 2,503.41 | \$ 2,226.41 | \$ 1,949.41 |

CONSTITUTION

CUTonight Commission

Article I NAME

The CUTonight Commission will be a registered student organization. The commission will provide other registered undergraduate student organizations (those having 61% or more undergraduate student members) with financial support for hosting late-night weekend events open to the entire Cornell University campus. This program and service shall here after be called the CUTonight Commission. It will be a committee housed under the Office of the Dean of Students.

Article II MISSION AND PURPOSE

Section 1: Mission

To improve the quality of social life on campus by breaking down social barriers that often exist between groups by building a greater sense of community and by reducing stress and the problems associated with high-risk behaviors through the funding of late night social events.

Section 2: Purpose

The purpose of the CUTonight Commission is to increase the number and diversity of open late-night social/recreational events available on Thursday, Friday and Saturday nights between 8 PM to 3 AM. The CUTonight Commission provides financial support to registered undergraduate student organizations that might not otherwise be able to sponsor open social/recreational events and/or that need further funding to expand the number or nature of events they offer.

In addition, the CUTonight Commission will work to promote diversity and multiculturalism on campus by ensuring that all groups can equally benefit and actively participate in its activities.

Article III MEMBERSHIP

Section 1: Eligibility and Composition

The Commission will consist of a diverse and multicultural group of no less than 7 regular commissioners, 5-6 executive board members, one SAFC Liaison and one Student Assembly liaison who will both serve as full commissioners. In addition, the Student Assembly liaison shall serve as a voting member and the Student Assembly Vice President of Finance shall serve as an ex-officio member of the executive board. To be eligible for membership a person must be a registered undergraduate student at Cornell.

Section 2: Application Process

Regular commissioners shall be chosen through an application and interview process on a rolling basis each year, and once selected shall remain on the Commission for the course of their undergraduate enrollment, unless the situation warrants resignation. The commission will submit its slate of members and officers for SA approval.

Section 3: Emergency Selection

Emergency selection of members may take place at the discretion of the Executive Board.

Section 4: Member Duties and Responsibilities

The duties and responsibilities of the CUTonight Commissioners shall consist of, but not necessarily be limited to, attending regular meetings; considering and conducting administrative business; serving as liaisons to organizations sponsoring events; attending and reporting on selected funded events, revising and amending the Constitution; approving guidelines; acting on petitions submitted by members; and approving event applications and the disbursement of funds.

All members will sign and adhere to the Conflict of Interest Statement. All members, after selection and prior to assuming regular duties, shall complete a training process to become acquainted with the internal operations of the Commission and to increase awareness of bias activity.

Section 5: Attendance Policy

If a commissioner misses three meetings per semester, s/he will present to the executive board the reasons for her/his absence. S/he will be notified that there will be a vote taken by the executive board on whether or not to remove the said commissioner from the CUTonight Commission. A majority vote is required. Before a vote is taken, the commissioner in question will have the opportunity to justify the absences to the executive board.

Valid excuses are: an illness or death in the family, a prelim the day following the event, personal illness, religious observances, a prelim the same day as the event, or conflict with a job or job interviews, and any other excuse deemed appropriate at the discretion of the Executive Board.

Section 6: Voting Privileges

All CUTonight commissioners and officers, with the exception of ex officio members, shall be entitled to vote in the decisions of the CUTonight Commission. The chair will vote in a situation where no majority vote exists.

Section 7: Non-Voting Participation

The advisor and Student Assembly Vice President of Finance shall be ex officio members of the CUTonight Commission. No other staff or faculty representative shall be eligible for membership. Others may be invited, however, to meet with the general membership when appropriate.

Section 8: Meetings

The CUTonight Commission will meet weekly or as needed during the fall and spring semesters in order to prepare the "Call for Events," to review event applications, to select events for the fall and spring semesters, to review final event reports and to oversee ongoing publicity for the CUTonight Events.

Article IV OFFICER DUTIES AND RESPONSIBILITIES

Section 1: Elections

Commission officers shall be elected by a majority of the CUTonight Commissioners before the end of the fall semester. The officers should have at least one semester's term of experience to serve in the position. The election meeting shall be well publicized to all Commission members. Nominations will be taken on the day of the election. Absentee ballots shall be permitted. To be eligible to vote, a member must not be in violation of the attendance policy. In the event that the Chair chooses to step down, the Vice Chair of Internal Operations shall serve in his or her place until an election to fill the vacancy can be scheduled.

Section 2: Elected Officers

All elected officers will serve a two-semester term beginning after the election in January and ending after the election the following January. Outgoing officers will train their successors. All officers are expected to attend meetings, perform the duties assigned to them by the Commission and notify the other officers of their progress.

All officers are subject to removal from office if they fail to perform the duties of their office by a 2/3 vote of the general membership. In this event, the remaining officers will share the duties of the removed officer until an election is held within two weeks.

Section 3: Officer Responsibilities

All officers are members of the Executive Board and will have the following duties:

A. The Commission Chair shall:

1. Register the CUTonight Commission as a Student Organization each fall.
2. Establish the agenda and facilitate all meetings of the commission.
3. Chair Executive Board meetings.
4. Update the website with the appropriate dates and funding documents.
5. Copy applications before distribution to commissioners.
6. Communicate/Greet student groups during hearings
7. Tally votes after hearing process.
8. Send out templates for each funding cycle (invitations, decision letters, contracts).
9. Schedule and manage appeal hearings during the appeals process.
10. Ensure that all correspondence is sent in a timely fashion to groups.

B. The Vice Chair of Internal Operations shall:

1. Notify all members, via email, of the meeting times and location.
2. Keep and enforce the attendance policy.
3. Take minutes at all meetings.
4. Make room reservations for general body meetings, application review meetings and hearings.
5. Work with Cat Holmes and Marie Roller to order meals for CUTonight meetings.

C. The Vice Chair of Finance shall:

1. Oversee the CUTonight Commission account.
2. Coordinate fund disbursements to departmental accounts held by the organizations who have received funding.

3. Prepare budget reports for review by the Student Assembly each semester.
4. Reconcile final budget reports submitted by funded organizations upon the completion of their events.
5. Work with Cat Holmes to run a “How to Pay Bills Workshop” during each funding cycle.
6. During by-line funding year, prepare materials and present in front of the SA regarding CUTonight funding.

D. The Vice Chair of Publicity shall:

1. Oversee the production and placement of all media promotions for CUTonight. Promotions will include a cyclical listing of all events and other media strategies to publicize late-night events.
2. Prepare and disseminate “Calls for Events” at least twice each semester.
3. Work in ordering novelties for the commission.

E. The Vice Chair of Public Relations shall:

1. Communicate with student groups that contact CUTonight regarding application questions throughout the semester.
2. Meet with student groups to answer the questions of potential applicants.

F. The Student Assembly Liaison shall:

1. Serve as a member of the executive board and also as a full commissioner.
2. Assist the VP Finance with his/her duties.
3. Report to the Student Assembly on the activities of the CUTonight Commission.

G. The Student Assembly Vice President of Finance shall

1. Serve as an ex-officio member of the executive board.
2. Remain up-to-date regarding funds allocated, funds remaining, over-expenditures, and unspent funds.
3. Help develop policies to ensure proper expenditure of funds.

Article V SUBCOMMITTEES

Subcommittees may be established for the purpose of assuring that the business of the committee is conducted and that the individual aspects and events of the day are executed smoothly. All members shall be eligible for membership on the subcommittees and will be selected based on individual interests and needs of the group. Each subcommittee will appoint a chairperson who will serve as a liaison between the subcommittee and the CUTonight Commission.

Article VI CONCERNS REGARDING FUNDING PROCESS

Section 1. Preliminary Meeting with the CUTonight Commission

A group may appeal the CUTC decision not to award funding based on grounds of discrimination only. Discrimination includes the act of discriminating with regard to race, color, creed, religion, national or ethnic origin, sex, sexual preference, age, marital status, citizenship or handicap. The Organization shall communicate with the Executive Board and arrange a meeting to air their concerns regarding the behaviors and/or decisions of the Commission within 3 days upon receiving a funding decision.

Section 2. Procedure for Appeals before the Student Assembly

Following this meeting, should the organization feel the need to further pursue an appeal for funding, the organization's executive board must meet with the SA liaison and SA VP Finance within 3 days upon receiving notification from the Commission to determine if their grievances constitute an appropriate appeal. An appeal must meet the following criteria:

1. The organization may present the same information regarding their event proposal that was present during the Commission's application and hearing process.
2. The organization must demonstrate that their event, upon the time of the CUTonight funding decision, met all the objective criteria for funding as detailed in the CUTonight funding application.
3. The organization must provide evidence of grounds for the belief that one or more CUTonight Commissioner(s) demonstrated discrimination against the organization's membership or application. For example, a derogatory comment made during the hearing.

The SA Liaison or VP Finance shall arrange for the presentation of an appeal to the Student Assembly should he or she find that the organization with grievances has grounds for an appeal. If the Student Assembly grants the organization's appeal, the original funding amount requested, as listed on the organization's application for CUTonight funding, will be disbursed to the organization from the CUTC budget if adequate funding remains in the budget for that fiscal year. The CUTC will set aside \$5000 per funding cycle/\$20,000 per fiscal year to cover up to one event per funding cycle. If no appeal is upheld for a cycle, the \$5000 for that cycle can be used for future events during that fiscal year.

The SA Liaison shall be responsible for communicating with the CUTonight Executive Board any corrective measures, as the Student Assembly deems appropriate, to prevent future instances of the bias activity in question. The SA Liaison shall be responsible for communicating the Commission's progress on completing these measures to the Student Assembly.

Article VII AMENDMENTS

Amendments may be recommended by members and will be implemented upon approval by a 2/3rd majority vote of the CUTonight Commission and approval from the Student Assembly.