



Ensemble: New email, calendaring, other tools for Cornell faculty, staff, and students

FACULTY/STAFF SERVICES

What

Microsoft Exchange will become the campuswide system for email and calendaring, replacing the current Postoffice (Cyrus) email and Oracle Calendar systems.

When/How

Migration will begin in September 2009. Specific timing for each college and major unit is to be determined.

- Can use current email client or switch to Outlook (Windows) or Entourage (Mac)
- Cornell WebMail will be replaced by Outlook Web Access
- Oracle Calendar will be retired

Why

- Better integration of email, calendar, and contacts
- More efficient ways to keep email and calendar data synchronized and accessible through multiple computers and through BlackBerry, iPhone, and other mobile devices
- More units asking for Microsoft Exchange and Active Directory services; already being used by several departments and units
- Cost savings/efficiencies if all units adopt the campuswide services

Cross-campus Task Force on Personal Productivity commissioned by vice president for information technologies Polley McClure in late 2007 to evaluate options; details and final report:
<https://confluence.cornell.edu/display/TFPP/Home>

Who

Managed by Cornell Information Technologies (CIT), with input from campus advisory boards and consultants.

- Chris Lyons, overall project lead, cpl7@cornell.edu
- Greg Menzenski, lead for Exchange, Google Apps, and Microsoft Live@edu, gm228@cornell.edu
- Tom Parker, lead for Active Directory, jtp5@cornell.edu

STUDENT SERVICES

Google Apps for Education and Microsoft Live@edu with Exchange Labs will provide email, calendar, and collaboration tools, instead of the current Postoffice (Cyrus) email system. Pending completion of contract negotiations, services should be available starting in April 2009. Current students will be encouraged to switch their email to Google Apps or Microsoft Live@edu. New students will choose which service to use for email when they activate their NetID.

- Students will still have an @cornell.edu email address.
- The Johnson School will continue to provide Exchange service for its students.
- Students will have better services and more space than Cornell's budget allows (7-10 GB email storage space, file storage, calendar, collaboration tools).
- Most students already forward their Cornell email elsewhere.

Task Force for Student Personal Productivity Services commissioned by vice president for information technologies Polley McClure at end of 2007 to evaluate options; details and final report:
<https://confluence.cornell.edu/display/SPPS/Home>

FOR MORE INFORMATION



Calendar in Microsoft Outlook

The screenshot displays the Microsoft Outlook Calendar application. The main window shows a weekly calendar view for the period of January 22 to 26, 2007. The interface is divided into several sections:

- Left Sidebar:** Contains navigation options such as "All Calendar Items", "My Calendars" (with "Calendar" and "Internet Calendars" listed), and "Open a Shared Calendar...". It also includes links to "Share My Calendar...", "Send a Calendar via E-mail...", "Publish My Calendar...", and "Add New Group". At the bottom, there are icons for "Mail", "Calendar", "Contacts", and "Tasks".
- Central Calendar Grid:** Displays a weekly view with days of the week as columns and time slots as rows. Events are shown as colored blocks within the grid. For example, on Monday (Jan 22), there is a "Residential Design Meeting" at 9:00 AM and "Lunch with Fabrikam Owner" at 12:00 PM. On Tuesday (Jan 23), there is an "Adventure Works Presentation" at 10:00 AM and "Develop Fabrikam Proposal" at 1:00 PM. On Wednesday (Jan 24), there is a "Work on Phase II Adventure Works Design Kick-Off Meeting" at 10:00 AM and "Final Review of Fabrikam Proposal" at 2:00 PM. On Thursday (Jan 25), there is a "Present Fabrikam Proposal" at 10:00 AM and a "Commercial Design Meeting" at 1:00 PM. On Friday (Jan 26), there is an "Interview Design Candidate" at 8:00 AM, an "Adventure Works Phase II Design Review" at 10:00 AM, and a "Review Marketing Proposal" at 2:00 PM.
- Right Sidebar:** Features a "To-Do Bar" with a calendar for January 2007 and a list of tasks. The tasks are categorized by due date: "Today" (including "Residential Design Meeting" and "Lunch with Fabrikam Owner"), "Tomorrow" (including "Adventure Works Presentation"), "Next Week" (including "Back Up Business Plan", "Call Clients", "Review Brochure", and "Organize Business"), and "Later".